



Illinois Association of School Nurses Foundation

4202 Woodland Ave., Western Springs, IL 60558
IASchoolNurses@gmail.com

IASN Annual Conference Call for Poster Presentation Submissions

School nurses are doing terrific innovative evidence-based projects and programs on behalf of the better health of students and school communities all across Illinois! Please share your good work with our IASN Community with a Poster Presentation at the IASN Annual Conference.

The IASN Inquiry and Innovation Committee accepts poster presentation submissions for the Fall IASN Annual Conference. **The poster submission deadline is September 1.** Applicants will be notified of acceptance by September 15 and the final poster in electronic format (preferred) is due by October 1.

A poster presentation entails creation of a poster display and informal discussion of content with viewers for approximately 45-minute sessions. There is a reduced conference fee for accepted presenter. A Best Poster Award with a prize is awarded at the Conference! See Poster Tips below.

Content that is commercial in nature will not be approved.

IASN Poster Presentation Submission Directions

Complete each of the following forms requirements:

- Combination Bio and Conflict of Information form – see IASN website
- Email poster submission forms to Robin Shannon at rshannon6859@gmail.com.
Include the following information in the body of your submission email.
 - Name and credentials
 - Address and contact phone number
 - Email address
 - School district and/or organization
 - Title of Presentation
 - Names and credentials of co-presenters
 - Sponsor – any outside source that provided funding for your presentation project or research (if applicable).

Feel free to contact Robin Shannon (rshannon6859@gmail.com) with any questions.

Sincerely,

The IASN Inquiry and Innovation Committee



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Poster Guidelines

Accepted electronic posters will be printed for poster presenters. A poster template is provided for your convenience on the IASN website or you may design your own poster. Posters must be in a file format that can be printed 36" by 48". Traditional hard copy trifold poster board presentations will also be accepted.

Please see Poster Judging Criteria on the IASN website. Posters will be judged for acceptance and a Best Poster Award will be presented at the Conference.

Feel free to provide viewers with handouts of supplemental materials. Bring business cards if you have them and consider a sign-in sheet for participants to request more information. Dress professionally as if you were making an oral presentation.

Continuing nursing education contact hours will be available for the poster sessions, therefore all forms must be completed with the initial application.

Electronic Poster Tips

- Use Power Point to create poster panels. You may use the provided template (see IASN website) or design your own poster. Posters need to be formatted to print size of 36" by 48".
- Include your project title, your name, credentials, and the name of your institution.
- Choose a simple font such as Arial, Helvetica, or Prestige Elite and stick with it. See the poster template for recommendations regarding font size.
- Avoid overuse of outlining and shadowing, it can be distracting. To make something stand out, use a larger font size, bold, or underline instead.
- Keep each panel relatively short and to the point. Consider bulleted phrases instead of full sentences.
- Framing text by putting a box around to help readers focus on a standout point. Be mindful to leave enough white space so as to not visually overwhelm the viewer.
- Whenever possible, use graphs, charts tables, figures, pictures, or lists instead of text to get your point across. Images need to be high resolution or they appear fuzzy when printed.