



Illinois Association of School Nurses Foundation

4202 Woodland Ave., Western Springs, IL 60558

IASchoolNurses@gmail.com

IASN Annual Conference Call for Poster Presentation Submissions

School nurses are doing terrific innovative projects and programs on behalf of the better health of students & school communities all across Illinois! Please share your good work with our Illinois Association of School Nurses Community with a Poster Presentation at the Annual Conference.

A poster presentation entails creation of a poster display and informal discussion of content with viewers of the poster for approximately 45-minute sessions. This is not a formal speaking presentation, but an explanation of your project to your audience.

The IASN Inquiry and Innovation Committee (formerly Research Committee) is currently accepting poster presentation submissions for the Fall IASN Annual Conference.

Poster submission deadline is August 1.

Poster presentation acceptance notification will be by September 1st. IASN prefers electronic format posters for uniformity and professionalism. Accepted electronic posters will be printed by IASN for display at the conference. Each presenter may keep her/his displayed poster. Traditional poster board presentations will also be accepted if of professional quality. A limited number of posters will be accepted according to display capacity of the Conference Center.

IASN Poster Presentation Application Directions

Send poster presentation applications by August 1 as attachments to:
Robin Shannon, IASN Inquiry and Innovation Chair
rshannon6859@gmail.com

The submission application requirements include:

- Cover letter- see below
- Combination Bio and Conflict of Information form found on the IASN website
- Educational planning tool form found on the IASN website under poster presentation

With the submission, include a brief **cover letter** (≤ 1 page) with:

- Name and credentials
- Home address
- Contact Email address (personal)
- School district and/or organization
- Title of Presentation
- Names and credentials of co-presenters



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- Sponsor – any outside source that provided funding for your presentation project or research (if applicable).

Please see Poster Judging Criteria on this website. The winner of the best poster presentation will receive a prize and recognition at the conference. Posters will be judged for acceptance and awards based on the following criteria:

- Relevance and timeliness, innovation and evidence based
- Organization and clarity of goals and objectives
- Application of content to improving clinical and theoretical expertise

Content that is commercial in nature is not appropriate and will not be approved. Continuing nursing education contact hours will be available for poster presentations.

Please see the following application information and templates below.

See you at the conference!

The IASN Inquiry and Innovation Committee

Poster Guidelines

Electronic Presentations

- If your submission application is accepted:
 - Your actual poster must be emailed to Robin Shannon (rshannon6859@gmail.com) no later than October 1. Minor revisions may be requested.
 - IASN will print your poster for you to display at the Conference.
- Use PowerPoint to create your electronic poster. You may utilize the poster presentation template on the IASN website, create your own, or submit a poster you have completed for an academic program.
- Font Sizes: The attached template has suggested font sizes for each section.
- Choose a simple font such as Times, Helvetica, or Prestige Elite and stick with it. Avoid overuse of outlining and shadowing, it can be distracting. To make something stand out, use a larger font size, bold, or underline instead.
- Keep each panel relatively short and to the point. More than 25 lines won't get read, but 15-18 usually will.
- Framing the text by putting a box around it will also help readers to focus
- Whenever possible, use graphs, charts tables, figures, pictures, or lists instead of text to get your point across.



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- Make sure your presentation flows in a sequence. It should have an introduction, body and conclusion, just like any other presentation.

Hard Copy Presentations – Not recommended, but will be accepted if of high professional quality. Please contact Robin Shannon if you are thinking of doing a hard copy poster.

Thanks in advance for your contribution to improving health and educational outcomes for our Illinois Students by sharing your good work through a poster at the IASN Conference! You will be so glad you did!

Please contact Robin Shannon (rshannon6859@gmail.com) for any questions or support.