

IASN ANNUAL MEETING RULES OF ORDER

1. Each **qualified member*** of the **Association present** and **registered** for the **Annual Conference** shall have the right to **speak, make motions and amendments, debate questions, and vote** on all matters brought before the assembly.
2. A **member** wishing to speak shall address the **Chair**, giving her **name** and **Division**.
3. The **Annual Meeting** shall be conducted in accordance with the **Bylaws** and **Operating Guidelines** of this **Association**. Matters not specifically covered shall be governed by **Robert's Rules of Order**, current edition.
4. There shall be a **registered parliamentarian** to whom questions may be directed through the **presiding officer** only.
5. No member shall speak in debate more than **twice** to the same question during the same meeting, nor longer than **two (2) minutes** at one time unless **permission** is granted by a **2/3 vote** of the membership present.
6. **Right to the floor** may be granted to **non-members** by the **Chair** with **consent of the members**.
7. A motion shall be carried by a **majority vote** of those **present and voting**. Motions requiring **2/3** vote shall be carried by an affirmative vote of **2/3** of the members **present and voting**.
8. The **Chair** is authorized to appoint a committee of 3 Active Members to approve the **minutes** of the **Annual Meeting**.
9. These rules may be **adopted** by a **majority vote** of those **present and voting**.
10. **Main motions** and **amendments** shall be submitted to the **Recording Secretary** in writing.
11. **Whenever** practicable, copies of each report by a **committee** of the **Association** shall be made available to each member of the assembly before or at the time of the presentation of such report.
12. Please turn off cell phones or change to vibrating.

* **A qualified member is one who has met the qualifications as set forth in the Bylaws of the Association, and who has paid dues for the current year.**