

**Illinois Association of School Nurses  
Annual Membership Meeting  
Holiday Inn, Rockford, IL  
October 24, 2014**

**CALL TO ORDER**

The Annual Meeting of the Illinois School Nurses Association was called to order at 8:23 p.m. by President Linda Kimel.

**Introduction of Executive Board**

President Kimel introduced the IASN Board of Directors followed by parliamentarian. Barb Smith, who monitored the meeting.

**ROLL CALL OF THE DIVISION PRESIDENTS:**

Blackhawk – Gina Cone, absent  
DuPage Valley – Pam Seubold, absent      Patty Pratapas president- elect, present  
Lakeshore/Calumet –Ingrid Thompson absent      MaryAnn Tolzein substitute for  
president, present  
Marquette/Kaskaskia –Mary Linafelter, absent      Ginger Barnes president- elect, present  
Mid-State – Jeannie Martin, present  
Northeast – Nancy Lichthardt-Filas, present  
Northlakes – Wendy Kaplan-Smith, present  
Northwest-Jean Geller,present  
South Central – Sara Wilson, absent Nila Hawkins (representative)  
Southern – vacant

**READING OF ANNUAL MEETING RULES OF ORDER**

The Rules of Order were read by the recording secretary, Karen Pfaff. The adoption of the 2014 annual meeting rules of order was moved by Barb Wicks with a second by Mary Bonkoske. The adoption passed unanimously.

**REPORT OF CREDENTIALING COMMITTEE**

Vicky Naretta reported that there were 100 voting members and 4 non voting members present.

**DECLARATION OF OPEN AGENDA**

President Kimel called for requests for additions to the agenda. She reported that agenda items 2, 3, 6, 9, 10, 15, 17-35, 36 – 45 , and 48 would be placed on a consent agenda. Cam Traut moved to accept the consent agenda and Wendy Kaplan-Smith seconded

**APPROVAL OF MINUTES OF OCTOBER 2013 BUSINESS MEETING**

Karen Pfaff, Mary Fisher and Mary Bonkoske reviewed and approved the annual business meeting minutes of October 2013. The Minutes were adopted.

**REPORTS OF ELECTED OFFICERS**

1. President

Linda Kimel

Linda recapped her two years as President of IASN. She reported that she has tried to present a message of unity and to grow the number of IASN members. Within the past two years, associate members have been given the right to vote in the Association in Illinois and many technological advances have been made in order to move IASN forward. With assistance from great members, a new website was developed, electronic voting is becoming a reality, and we are now able to accept credit cards. Membership and involvement in meetings is growing. IASN is being recognized as a leader in nursing throughout the State. As an example, Linda Chapa La Via (state representative) asked for input from us for possible upcoming legislation. Linda noted that leadership deficits at the division level are a challenge. She encouraged people to step up and become involved at the division level. She thanked everyone for their support and emails and looks forward to the future of IASN.

- |                        |                     |
|------------------------|---------------------|
| 2. President-elect     | Mary Anne Wesoloski |
| 3. Recording Secretary | Karen Pfaff         |
| 4. Treasurer           | Nila Hawkins        |

Outgoing treasurer Nila Hawkins reported that IASN's financial status has improved over the past two years. IASN has approximately \$60,000 in the bank through a checking account and CD. Jean Geller, Barb Wicks, and Susan Gregory reviewed the budget. When Nila took over as treasurer several years ago, the IASN budget was not balanced, but it is now a balanced budget. She noted that several categories have been increased due to changes in the organization's needs. Nancy Petrik asked about the line item for electronic voting. Nila discussed the decision for funding electronic voting and the IEA line item for postage and mailing. She also discussed the contingency fund for those unexpected expenses, such as the CNE application fee and memorial donations. The income side for contingency funds includes donations in kind from board members or other donations. This past year money from the contingency fund was spent on the new website. Discussion occurred regarding the money in the PR line item. That money is used for going to other organizations, School Health Days, etc. We are hoping to increase our PR activities in the coming year. No action is required on this item; with the budget being approved since there are no objections.

- |                     |              |
|---------------------|--------------|
| 5. Director to NASN | Lynn Rochkes |
|---------------------|--------------|
- Lynn Rochkes announced the following winners:  
School Nurse of the Year – Nila Hawkins  
School Nurse Administrator of the Year – Monica Blum

#### **REPORT OF ELECTED REPRESENTATIVE**

- |                          |                 |
|--------------------------|-----------------|
| 6. Representative to IEA | Linda Vollinger |
|--------------------------|-----------------|

#### **REPORTS OF APPOINTED OFFICERS**

- |                                     |               |
|-------------------------------------|---------------|
| 7. Executive Secretary (membership) | Linda Gibbons |
|-------------------------------------|---------------|
- Linda shared that the IASN Website phone number and contact links people to her. She reported that membership is going up, with an increase in associate members. She reminded people to renew early in order to avoid issues with lapsed membership. IASN hopes to bring the HANDS workshop back to Illinois this year. Linda also presented information about the ISBE web course for nurses to complete the Medical Review in

the school setting. Six school nurses are leading/teaching/facilitating it with approximately 300 students having gone through it so far. The course requires about 20 hours per week of work and is very rigorous. The rigor of the course has received good support from Jessica Gerdes at ISBE.

8. Historian (archiving historical documents) Susan Gregory  
Susan Gregory reported that Julia Olsta found a contact at UIC – Midwest Nursing Research Center to house IASN’s historical documents. With her help, boxes of papers were reviewed and sorted for storage. Susan advised that division should contact her if they have items prior to 2007 that need to be stored.

#### **REPORTS OF STANDING COMMITTEES**

9. Bylaws, Operating Guidelines (job descriptions) Janet Ritter  
10. Crisis Intervention/Matchmaker Sheila Grogan  
11. Education/Certification (MONA application) Mary Girardi  
Mary Girardi reported on the process for IASN to become a CNE provider. She shared that the application manual is 180 pages, with the application itself being approximately 50 pages. She stated that once IASN becomes a provider, this will be a better avenue to get CNEs at the division level without having to partner with a hospital. We are looking to be an ANCC agency - an approved provider unit. It will be budget neutral, as the money will stay in our own organization. If we are approved as a provider, training sessions will be held in mid to late spring 2015 for primary and secondary nurse planners. The goal is to eventually get division ed/cert people trained as nurse planners.
12. Finance (audit report) Deb Triolo  
This information was reviewed in the treasurer’s report.
13. Legislative Affairs Sandy Lawinger  
Sandy Lawinger reviewed her role as the Legislative Affairs chairperson. She asked members to note emails and take action or read the information that comes out regarding pending bills or other political information. Senate Bill 16 (special education bill) passed in the house. This bill has the potential to severely affect educational funding by redistributing funds for special education and cutting reimbursement for special education personnel. She encouraged all to vote in this election. The new emergency epinephrine law rules and regulations are not yet written and training has not yet been determined. Some of the medical orders that districts receive still do not allow someone other than nurses to give non prescribed emergency epinephrine or to administer it to adults.
14. Public Relations (website, News Blast editor) Barb Wicks  
Barb Wicks demonstrated the new website, noting the simplicity. The downloading of the handouts for the conference seemed to work. She also reviewed the improved job board. Linda Gibbons and Barb Wicks worked with Invex Design of Chicago for the website updating. She encouraged divisions to post events on the calendar. New IASN and division officers will be posted shortly.

#### **REPORTS OF ELECTED COMMITTEE**

**REPORTS OF SPECIAL COMMITTEES**

16. IASN Foundation (mentorship, scholarship, research) Ginger Barnes  
 Ginger Barnes recapped the IASN Foundation activities, including the Purses for Nurses Fundraiser. Two type 73 scholarships were awarded to UIC students this year. There were no Margaret Winters Scholarship applications. Robin Shannon has worked to increase poster presentations at conferences. This year there are 4 poster presentations, including one electronic presentation. Ginger encouraged nurses to participate in the future by applying for achievement awards, mini grants, and research awards. The Foundation is a tax exempt 501C3 organization that can take donations. Diane Driver spoke to the mentorship aspect of the foundation, noting that more mentors are needed, and encouraging nurses to ask for a mentor.

**REPORTS OF REPRESENTATIVES TO OTHER GROUPS**

- |   |                     |
|---|---------------------|
| 17. DHS                                       | Vyki Jackson        |
| 18. ISBE                                      | Jessica Gerdes      |
| 19. Healthy Schools Campaign                  | Eva Detloff         |
| 20. IL Caucus for Adolescent Health           | Donna Kunz          |
| 21. Midwest Dairy                             | Linda Gibbons       |
| 22. ISELA                                     | Lynn Rochkes        |
| 23. ANA-IL (formerly INA)                     | Cameron Traut       |
| 24. IMERT                                     | Mary Ann Tolzien    |
| 25. ICAAP                                     | Linda Gibbons       |
| 26. IL Alliance to Prevent Obesity            | Mary Ann Wolfenson  |
| 27. Pediatric Preparedness                    | Patricia O'Connor   |
| 28. School Nurse Emergency Care Course (SNEC) | Patricia O'Connor   |
| 29. IDPH Immunization Task Force              | Karen Pfaff         |
| 30. NBCSN                                     | Ginger Barnes       |
| 31. IFT                                       | Donna Rehm          |
| 32. CTU                                       | Helen Ramirez-Odell |
| 33. IASN List Serve                           | Cathy Yonkaitis     |
| 34. IL Children's Mental Health Partnership   | Donna Kunz          |
| 35. Citizen Action IL                         | Linda Gibbons       |

**REPORTS OF DIVISION PRESIDENTS**

- |                              |                    |
|------------------------------|--------------------|
| 36. Blackhawk                | Gina Cone          |
| 37. DuPage Valley            | Pam Seubold        |
| 38. Lakeshore/Calumet Valley | Ingrid Thompson    |
| 39. Marquette-Kaskaskia      | Mary Linafelter    |
| 40. Midstate                 | Jeannie Martin     |
| 41. Northeast                | Nancy Lichthardt   |
| 42. Northlake                | Wendy Kaplan-Smith |
| 43. Northwest                | Jean Geller        |
| 44. South Central            | Sara Wilson        |
| 45. Southern                 | (vacant)           |

## **UNFINISHED BUSINESS**

### 46. Strategic Plan Updates

Mary Anne Wesoloski

President-elect Mary Anne Wesoloski gave an update on the three strategic plan goals set for 2013 - 2014.

a. Increase the number of poster presentations at conferences – Four posters will be presented at this year's conference.

b. Increase membership by 38 members – Membership increased by 51 members.

c. Determine most effective process to obtain CNE. – IASN is on track to become a CNE provider

Mary Anne reported that we will be working on updating our strategic plan and organization goals at the January Board meeting.

Mary Anne presented a gift to Linda Kimel as outgoing President.

### 47. IASN becoming a CEU provider

Mary Girardi

This information was reported on earlier in the conference.

### 48. IASN 2014 Conference Report

Vicki Naretta

## **NEW BUSINESS**

### 49. Appointment of Audit Committee for minutes of the 2014 Annual Meeting

Linda Kimel appointed Linda Gibbons, Janet Ritter, and Wendy Kaplan-Smith to review and approve the minutes for this meeting.

## **ADJOURNMENT at 9:18 p.m.**

## **INSTALLATION OF OFFICERS**

Linda Gibbons

The 2014 – 2015 IASN Executive Board Installation took place.

President	-	Mary Anne Wesoloski
President-elect	-	Linda Vollinger
Recording Secretary	-	Karen Pfaff
Treasurer	-	Joan Kittler
Director to NASN	-	Lynn Rochkes
Executive Secretary	-	Linda Gibbons

Respectfully Submitted,

Karen Pfaff MSN RN NCSN  
IASN Recording Secretary